



The Institution of Engineers, Malaysia

Bangunan Ingenieur, Lots 60/62, Jalan 52/4, Peti Surat 223 (Jalan Sultan), 46720 Petaling Jaya, Selangor
Tel : 03-79684001/2 Fax : 03-79577678 E-mail : sec@iem.org.my
IEM Homepage: <http://www.myiem.org.my>

To All Members Of The
**MECHANICAL ENGINEERING
TECHNICAL DIVISION, IEM**



30TH ANNUAL GENERAL MEETING

Notice is hereby given that the **30th Annual General Meeting** of the Mechanical Engineering Technical Division, IEM will be held on **17 October 2015 (Saturday)** at **11.00 a.m.**, at the **Tan Sri Prof. Chin Fung Kee Auditorium, 3rd Floor, Wisma IEM, Petaling Jaya.**

AGENDA

1. Opening Address by the Chairman of Session 2014/2015.
2. Confirmation of Minutes of the 29th Annual General Meeting held on 18 October 2014.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2014/2015.
5. To receive and adopt the Financial Statement for the year ended 31 December 2014.
6. Election of the New Office Bearers for the Session 2015/2016.
7. Address by the Chairman for Session 2015/2016.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Fam Yew Hin
Chairman
Mechanical Engineering Technical Division

BEM Approved
CPD Hour: 2
Ref. No.: IEM15/HQ/282/AGM

(Note: The AGM would be held in conjunction with a talk at 9.00 a.m. at Wisma IEM, PJ)

DONATIONS TO IEM NEW BUILDING (WISMA IEM)

Members are urged to consider donating generously towards the IEM Building Fund. All contributions deeply appreciated.

PERSONAL DATA PROTECTION ACT

I have read and understand the IEM's Personal Data Protection Notice published on IEM's website at <http://www.myiem.org.my> and I agree to IEM's use and processing of my personal data as set out in the said notice".

CPD HOURS CONFIRMATION

Name of Member: M'ship No:

Signature: Date: