

REGISTER FOR GST: What You Need?

- **Authorization Letter To Register On Behalf Of Company's Director
(If Company's Director Is Represented By Individual Other Than Director)**

Please prepare the following information for GST Registration purpose

Business Information (NO HARD COPIES REQUIRED)

1. Business Reg. No.(BRN)(ROB/ROC No.)
2. Business Name
3. Business Address
4. Correspondence Address **(If Different)**
5. Telephone Number
6. Fax Number
7. Valid Email Address **(VERY IMPORTANT)**
8. Financial and Accounting Details
9. Industry Codes :
 - 9.1 Can be accessed via <http://msic.stats.gov.my/>;
 - 9.2 Can be obtained through **Form C declared to LHDN**

Designated Persons Information (NO HARD COPIES REQUIRED)

1. Name
2. Designation
3. Appointed Date
4. Email Address
5. Telephone Number
6. Residential Address
7. IC No./Passport No.

You may bring a copy of Form 49 - Companies Act 1965, Section 141(6) for your easy reference

You may bring a copy of Director's I.C. for your easy reference or details should be enough.

Bank Information (NO HARD COPIES REQUIRED)

1. Bank Name
2. Bank Account Type
3. Bank Account No.
4. Bank Address

VERY IMPORTANT: Please Bring A Copy Of Latest Bank Statement (Softcopy/Scanned Versions) - PDF, Word, Excel or JPEG Format (FIRST PAGE ONLY)

TO BE UPLOADED FOR ONLINE GST REGISTRATION