



12th March 2026

Ms. Suhana

The Institution of Engineers, Malaysia (IEM)

Bangunan Ingenieur, Lot 60/62,
Jalan 52/4, Peti Surat 223 (Jalan Sultan),
46720 Petaling Jaya,
Selangor Darul Ehsan, Malaysia.

Tel : +6017- 339 6340
Email : suhana@iem.org.my

Dear Ms. Suhana,

CORPORATE RATES FOR THE YEAR 2026

Warm greetings from The Luma Hotel!

We would like express our sincere gratitude for selecting The Luma Hotel, Kota Kinabalu as your preferred hotel accommodation.

We are pleased to forward our Corporate Rates agreement for the year 2026 exclusively for your esteemed organization for your kind review and onward acceptance and confirmation.

The Luma Hotel Kota Kinabalu is the perfect destination for discerning travellers seeking comfort, style, and exquisite service. As the first ever creative design boutique hotel in Borneo, drawing inspiration from Sabah's lush rainforest and abundance of nature, is also a member of the Design Hotels Selection, under the renown Marriott International brand of hotels and resorts. In addition, our inclusion in the prestigious Michelin Guide's Tablet Hotels Selection, marks a significant achievement in hospitality excellence for Kota Kinabalu and Sabah, as a premier holiday and business destination.

We, at The Luma Hotel, Kota Kinabalu look forward to welcome you and your esteemed guests to experience our exquisite hospitality and services.

Please do contact myself or any of my colleagues should you require any further clarification or assistance, and we shall certainly provide the attention required for you and your guests.

Your sincerely,

Gordon Montoya Seet
General Manager

Company Name : The Institution of Engineers, Malaysia (IEM)
Address : Bangunan Ingenieur, Lot 60/62, Jalan 52/4, Peti Surat 223
 (Jalan Sultan), 46720 Petaling Jaya, Selangor Darul Ehsan, Malaysia.

Office Number : +6017- 339 6340
Mobile Number : -
Email : suhana@iem.org.my

We are pleased to present your exclusive Corporate Rates for year 2026 as follows:

Room Types	Room Size (m ²)	Room Only Rate (MYR)		Room Rate Inclusive of Breakfast (MYR)		Capacity
		Single Occupancy	Double Occupancy	Single Occupancy	Double Occupancy	
Fern Cosy	23	290.00	305.00	330.00	345.00	2 Pax
Grass Standard	30	305.00	330.00	345.00	370.00	2 Pax
Emerald Original	37	360.00	380.00	410.00	430.00	2 Pax
Palm Marvelous	33	400.00	430.00	430.00	460.00	2 Pax
Eden Deluxe	40	500.00		600.00		4 Pax

INCLUSIVE COMPLIMENTARY GUEST ROOM AMENITIES

- WiFi
- 43-inch satellite TV
- Espresso machine, coffee & tea facility, mineral water bottle
- Complete bathroom amenities
- In-room safety box
- Daily room *Turn-Down* services
- Welcome fruit basket

ROOM RATE INCLUSIONS

- Daily buffet breakfast inclusions is based on the room occupancy per room per night.
- *Room Only* rates is exclusive of buffet breakfast.
- All rates quoted are **NETT** – inclusive of prevailing government sales taxes
- Room rates quoted above are based on per room per night basis.
- Bed types are based on a Twin Bed or King or Queen Bed arrangement.

VALIDITY PERIOD

- Valid from 2nd January 2026 until 21st December 2026.

CORPORATE BOOKING CONDITIONS**1) Individual Booking:**

- This category applies to reservations of **Seven (7) rooms and below** of the same stay period.

2) Group Booking:

- This category is designated for reservations of **Eight (8) rooms and above** of the same stay period.

TERMS & CONDITION OF ROOM RATES

- All room rates are quoted in Malaysian Ringgit (MYR), inclusive of prevailing Government tax and are non-commissionable.
- Room rates quoted above are based on per room per night basis.
- All room rates indicated above are excluding the government statutory Tourism Tax of RM10.00 per person per night for non-Malaysian.
- Accommodation stays that are prior or after the validity period will be charged at the hotels prevailing published rates.
- Hotel reserves the right to adjust agreed rates within the contract period in the event of changes in government legislations concerning tax and service charge during the tenure of this contract.
- Room rates will NOT be made available or to be disclosed to any Airlines, Travel Agents, Hotels, Real Estate Agents or other online/offline booking platforms.
- The hotel reserves the right to consider this contract agreement as null and void should any of the exclusive rates indicated in this contract offer is disclosed to other parties as stipulated above.
- All information and rates provided in this agreement are strictly confidential and must not be disclosed to any third parties for any reason or purpose.

RESERVATIONS

- All room reservations made must be guaranteed by a valid credit card or by cash deposit payment or by letter/email of guarantee by the company that is signed by the authorized persons in-charge.
- All room reservations inquiries and requests for confirmations must be made directly via the hotel's reservations department. Kindly refer below for the contact details.

Tel:	+6 088-286 909
Mobile:	+6 016-582 0686
Email:	reservation@thelumahotel.com

CHECK-IN AND CHECK-OUT TIMES

- **CHECK-IN TIME** is after 3:00 p.m. and **CHECK-OUT TIME** is at 12:00 p.m.
- Any request for early check-in and/or late check-out will be at the discretion of the hotel and upon availability
- Applicable fees may be charged accordingly for any confirmed early check-in and late check-outs.

TERMS OF PAYMENT**1) Pre-Payment****a) Individual Corporate Booking**

- Room payment can be made upon check-in, provided the room reservation is guaranteed with credit card.

b) Group Corporate Booking

- **30 days prior to arrival date:** Deposit of 50% of the total room charge is required for each confirmed room reservation.
- **14 days prior to arrival date:** Full room charge for each confirmed room reservation is required.

The Hotel reserves the right to cancel any reservation/s that have yet been fully pre-paid for per above respective dates period.

PAYMENT INSTRUCTION

- All deposits or pre-payments shall be made to the bank account by the method of bank transfer and telegraphic transfers that is acceptable for presentation at a bank in Malaysia. Kindly refer below for the hotel bank information.

Bank Name	United Overseas Bank (Malaysia) Bhd
Bank Address	Bangunan UOB 70 Jalan Gaya 88000 Kota Kinabalu Sabah, Malaysia
Beneficiary Name	HH Home Hotel Sdn Bhd
Swift Code	UOUBMYKLXXX

- For payment via bank transfer telegraphic transfers, a copy of the remittance and payment advice must be delivered to the hotel for verification and confirmation.
- Payments via credit card using a credit card authorization form is accepted. However, any 3rd party payment by credit card authorisation form is not accepted.
- All payments must be made in *Malaysian Ringgit (MYR)*. Please note that payment in any other currencies is not accepted. To ensure a smooth transaction, kindly arrange for payments to be made in *MYR*.
- All payments made under this agreement shall be made free and clear of any withholding tax, deduction, and counterclaims.

CANCELLATION / NO-SHOWS / EARLY DEPARTURE**1) Individual Bookings**

- Room reservations must be cancelled at least 72 hours prior to date of arrival. For any cancellation made within 72 hours, full room charge according to the initial duration of room nights will be charged.

- In the event of a No-Show, the full room charge for the duration of stay will be charged accordingly.
- Reservations without any guarantee will be held until 4:00 p.m. of the arrival date unless guaranteed by credit card or deposit.
- Early departure (shortened stay) will subject to penalty charge equivalent to full room charge of the initial booking.
- If the company fails to give the required notice for the booking (or any part of the booking), the Hotel reserves the right to charge a late cancellation fee equivalent to full room charge of the booking based on the contracted rate.

2) Group Bookings

- Room reservations must be cancelled at least 30 days prior to date of arrival. Any cancellation made within 30 days will be subject to penalty charge which is equivalent to 50% of full room charge.
- For any cancellation made within 14 days, full room charge according to the initial duration of room nights will be charged.
- In the event of No-Show, the full room charge for the duration of stay will be charged accordingly.

POINTS AND REDEMPTIONS

- The room rates offered are qualifying rates and are eligible for points via Marriott Bonvoy.
- Room rates offered are non-qualifying rate via any other airline frequent flyer points/mileage programs.

IMPOSSIBILITY OF PERFORMANCE

The hotel shall be relieved of its obligations and to the extent of its performance of this agreement hereunder in the event that the booking is delayed or prevented in whole or in part by any cause that is beyond its control including without limitation such as acts of god, change of laws, war, civil unrest, fire, earthquake, pandemic, explosion or due to sale, nationalization or expropriation of the hotel, necessary and essential construction to the hotel, seizure of the hotel under legal process, strikes, lockouts or work stoppages.

INDEMNITY

The client shall be responsible for the behaviour of any booking/s at all times and for ensuring that any member of any relevant booking/s abide by the Hotel's rules and regulation as from the time being in force at the hotel. The client hereby undertakes to indemnify and to keep indemnified the Hotel and its related holding and subsidiary companies against any claims, loss (including loss of profit), damage, cost or expense suffered or incurred by the hotel and its related holding and subsidiary company arising from or in connection with any breach by it of any of the terms of this agreement.

EXCLUSION OF LIABILITY

It is agreed that hotel and its related holding and subsidiary company shall not be liable to the client or any other person for any loss, damage, liability expenses and costs suffered or incurred by the client or any member of any booking/s, including any loss, damages, liability, expenses, and costs resulted directly from the gross negligence or will full default of the hotel.

The LUMA Hotel

Lot 2-5, Block A, Sutera Avenue, Jalan Sembulan, 88100 Kota Kinabalu, Sabah, Malaysia +6(088) 286900
www.thelumahotel.com

GOVERNING LAW

This proposal shall be construed and governed by the laws of Malaysia and the parties submit to the non-exclusive jurisdiction of the Courts assigned.

Assuring you of our best hospitality and exquisite service at all times. We, at The Luma Hotel look forward to welcoming you and your guests.

Please do not hesitate to contact us should you require further clarification or information.

Kindly confirm acceptance of the terms and conditions of this exclusive offer by signing below.

Yours sincerely,



Bethany Lai
Sales & Distribution Manager