



To ALL Members of the
Building Services Technical Division (BSTD), IEM

37TH ANNUAL GENERAL MEETING (AGM)

Notice is hereby given that the 37TH Annual General Meeting of Building Services Technical Division (BSTD), IEM will be held on 05th August 2023 (Saturday) at the Malakoff Auditorium, Ground Floor, Wisma IEM, Petaling Jaya at 11.00 a.m.

AGENDA

1. Opening Address by the Chairman of Session 2022/2023.
2. Confirmation of Minutes of the 36th Annual General Meeting held on 06th August 2022.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2022/2023.
5. To receive and adopt the Financial Statement for the Session ending 31 December 2022 & 01st January – 31st July 2023.
6. Relief of the Committee Member for Session 2022 / 2023
7. Election of the New Office Bearers for the Session 2023/2024.
8. Address by the New Chairman of Session 2023 / 2024.
9. Any Other Business (AOB)(If Any).

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Cha Hoong Kum
Chairman
Building Services Technical Division, IEM

BEM Approved CPD/PDP Hours: 2.0
REF: IEM23/HQ/304/AGM