



# THE INSTITUTION OF ENGINEERS, MALAYSIA

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## 22<sup>nd</sup> AGM

TO ALL MEMBERS OF OIL, GAS AND  
MINING TECHNICAL DIVISION, IEM

Notice is hereby given that the 22<sup>nd</sup> Annual General Meeting of the Oil, Gas and Mining Technical Division, IEM will be held on **10 November 2012 (Saturday) at 11.00 am, at TUS Lecture Room, 2<sup>nd</sup> Floor, Wisma IEM, Petaling Jaya, Selangor.**

### AGENDA

1. Opening Address by the Chairman of Session 2011/2012.
2. Confirmation of Minutes of the 21<sup>st</sup> Annual General Meeting held on 12 November 2011
3. Matters Arising.
4. Secretary's Report for the Session 2011/2012
5. To receive and adopt the Financial Statement for the year ending 31 December 2011
6. Election of the Office Bearers for the Session 2012/2013
7. Address by the Chairman for Session 2012/2013
8. Any Other Business

Your presence will contribute to the success of this meeting.

Thank you.

**Ir. Razmahwata Mohd Razalli**  
Chairman  
Oil, Gas and Mining Technical Division

**BEM Approved**  
**CPD/PDP HOURS: 2**  
Ref. No : IEM12/HQ/265/AGM

### DONATIONS TO IEM NEW BUILDING (WISMA IEM)

**Members are urged to consider donating generously towards the IEM Building Fund. All contributions deeply appreciated.**

### CPD HOURS CONFIRMATION

Name of Member: .....

M'ship No: .....

Signature: .....

Date : .....