



# THE INSTITUTION OF ENGINEERS, MALAYSIA

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**To all members of the  
Chemical Engineering Technical Division, IEM**

## 26<sup>th</sup> AGM

Notice is hereby given that the 26<sup>th</sup> Annual General Meeting of the Chemical Engineering Technical Division, IEM would be held on **6<sup>th</sup> October 2012 (Saturday)** at **11.00 a.m. to 1.00 p.m.**, at **C&S Lecture Room, 2<sup>nd</sup> Floor, Wisma IEM, Petaling Jaya.**

### AGENDA

1. Opening Address by the Chairman of Session 2011/ 2012
2. Confirmation of Minutes of the 25<sup>th</sup> Annual General Meeting held on 1<sup>st</sup> October 2011
3. Matters Arising
4. Secretary's Report for the Session 2011/ 2012
5. To receive and adopt the Financial Statement for the year ending 31<sup>st</sup> December 2011
6. Election of the Office Bearers for the Session 2012/ 2013
7. Address by the Chairman for Session 2012/ 2013
8. Any Other Business (AOB)

Your presence would certainly contribute to the success of this meeting.

Thank you.

**Ir. Prof. Dr Thomas Choong Shean Yaw**  
Chairman  
Chemical Engineering Technical Division, IEM  
Session 2011/ 2012

**BEM Approved**  
**CPD/ PDP Hours: 2**  
**Ref. No.: IEM12/HQ/235/AGM**

### CPD HOURS CONFIRMATION

**Name:**

**Membership No.:**

**Signature:**

### DONATIONS TO IEM NEW BUILDING

Members are urged to consider donating generously towards the IEM Building Fund.  
All contributions would be deeply appreciated.