

1 March 2020

To all members of
The Institution of Engineers, Malaysia

NOTICE OF 61st ANNUAL GENERAL MEETING
Saturday, 18 April 2020, 9.00 am at Wisma IEM

In accordance with Section 7.5 of the Bylaws, notice is hereby given that the 61st Annual General Meeting of The Institution of Engineers, Malaysia shall be held at Malakoff Auditorium, 1st Floor, Wisma IEM, 21 Jalan Selangor, Petaling Jaya on **Saturday, 18 April 2020 at 9.00 am.**

The Agenda for the Annual General Meeting is as follows:-

1. Welcoming Address by the President for Session 2019/2020.
2. Confirmation of Minutes of the 60th Annual General Meeting held on 20 April 2019.
3. Matters Arising.
4. Annual Report / Financial Statements for Session 2019/2020.
5. Discussion on written issues from members of which written notice is submitted to reach IEM Secretariat by 1 April 2020. *Please note that no matters under this item shall be discussed, unless prior written notice is received by 1 April 2020.*
6. Amendments to the IEM Constitution.
7. Announcement of Results of Election for Council Session 2020/2021.
8. Awards Presentation
9. Presentation of Certificates – Members Transferred to the grade of Fellow in 2019.
10. Change of Office Bearers
11. Election of Honorary Internal Auditors.
12. Appointment of External Auditors.
13. Any Other Business
14. Presidential Address 2020/2021.



Ir. Mohd Khir bin Muhammad FIEM, PEng
Hon. Secretary

NOTES:

- 1) *As this is a Saturday, parking around the IEM premises (Wisma IEM and Bangunan Ingenieur) is free.*
- 2) *Parking facilities have also been arranged for members at the Kompleks A Menara MBPJ Car Park (behind Bangunan Ingenieur). IEM will bear the parking fees for those who park inside the Kompleks A Car park Menara MBPJ. Parking is from 8.30 am to 1.30 pm. All members parking there are therefore to produce the parking ticket for verification by the IEM Secretariat at the AGM venue. The parking ticket would be collected by the Parking Attendant at Menara MBPJ Car park upon exit.*
- 3) *Light breakfast will be served from 8.00 am.*
- 4) *To assist in our planning and arrangement to ensure there are sufficient seats, members are requested to return the reply slip to the Secretariat not later than **1 April 2020.***