

## To all Members of the Engineering Education Technical Division, IEM

### 23<sup>RD</sup> ANNUAL GENERAL MEETING (AGM)



Notice is hereby given that the 23<sup>rd</sup> Annual General Meeting of Engineering Education Technical Division (E2TD), IEM will be held on 03<sup>rd</sup> August 2019 (Saturday) at the Auditorium Tan Sri Chin Fung Kee, 3<sup>rd</sup> Floor, Wisma IEM, Petaling Jaya at 11.00 a.m.

**BEM Approved CPD/PDP Hours: 2  
REF: IEM19/HQ/311/AGM**

### AGENDA

1. Opening Address by the Chairman of the Division for session 2018/2019
2. Confirmation of the Minutes of the 22<sup>nd</sup> Annual General Meeting held on 25<sup>th</sup> August 2018
3. Matters Arising (if any)
4. Secretary's Report for the Session 2018/2019
5. To receive and adopt the Financial Statement for the year ending 31<sup>st</sup> December 2018
6. Election of Office Bearers for Session 2019/2020
7. Address by the Chairman for Session 2019/2020
8. Any Other Business (if any)

Your presence will contribute to the success of this meeting.

Thank you.

**Ir. ASSOC. PROF. DR. MOHAMED THARIQ BIN HAJI HAMEED SULTAN**  
Chairman  
Engineering Education Technical Division, IEM

*(Note: The AGM would be held in conjunction with a 'Pre - AGM Talk' starting at 9.00 a.m. at Wisma IEM, PJ)*

#### DONATIONS TO IEM BUILDING FUNDS / IEM STEM EDUCATION FUNDS

**Members are urged to consider donating generously towards the IEM Building Fund and IEM STEM Education Funds. All contributions are deeply appreciated.**

#### CPD HOURS CONFIRMATION

Member Name :

Signature :

Membership no: \_\_\_\_\_

Date : 3<sup>RD</sup> AUGUST 2019