



# THE INSTITUTION OF ENGINEERS, MALAYSIA

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Ref. No: IEM16/HQ/029/AGM – 4 CPD hours

1 March 2016

To all members of  
The Institution of Engineers, Malaysia

## **NOTICE OF 57<sup>TH</sup> ANNUAL GENERAL MEETING Saturday, 16 April 2016, 9.00 am at Wisma IEM**

In accordance with Section 7.5 of the Bylaws, notice is hereby given that the 57<sup>th</sup> Annual General Meeting of The Institution of Engineers, Malaysia shall be held at the at Tan Sri Prof Chin Fung Kee Auditorium, 3<sup>rd</sup> Floor, Wisma IEM, 21 Jalan Selangor, Petaling Jaya on **Saturday, 16 April 2016 at 9.00 am.**

### **The Agenda for the Annual General Meeting is as follows:-**

1. Welcoming Address by the President for Session 2015/2016.
2. Confirmation of Minutes of the 56<sup>th</sup> Annual General Meeting held on 18 April 2015.
3. Matters Arising.
4. Annual Report / Financial Statements for Session 2015/2016.
5. Discussion on written issues from members of which written notice is submitted to reach IEM Secretariat by 1 April 2016. *Please note that no matters under this item shall be discussed, unless prior written notice is received by 1 April 2016. This is in accordance to the IEM Constitution & Bylaws.*
6. Amendments to the IEM Constitution.
7. Announcement of Results of Election for Council Session 2016/2017.
8. Awards Presentation
9. Presentation of Certificates – Members Transferred to the grade of Fellow in 2015.
10. Change of Office Bearers/ Handover of Presidency
11. Election of Honorary Internal Auditors.
12. Appointment of External Auditors.
13. Any Other Business
14. Presidential Address 2016/2017.

  
Ir. Yam Teong Sian  
Hon. Secretary

### **NOTES:**

- 1) *As this is a Saturday, parking around the IEM premises (Wisma IEM and Bangunan Ingenieur) is free.*
- 2) *Parking facilities have also been arranged for members at the Kompleks A Menara MBPJ Car Park (behind Bangunan Ingenieur). IEM will bear the parking fees for those who park inside the Kompleks C Car park Menara MBPJ. Parking is from 8.30 am to 1.30 pm. All members parking there are therefore to produce the parking ticket for verification by the IEM Secretariat at the AGM venue. The parking ticket would be collected by the Parking Attendant at Menara MBPJ Car park upon exit.*
- 3) *Light breakfast will be served from 8.00 am.*
- 4) *To assist in our planning and arrangement to ensure there are sufficient seats, members are requested to return the reply slip to the Secretariat not later than **1 April 2016.***