



# THE INSTITUTION OF ENGINEERS, MALAYSIA

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## To all Members of the Oil, Gas and Mining Technical Division, IEM **25<sup>th</sup> Annual General Meeting**

Notice is hereby given that the **25<sup>th</sup> Annual General Meeting** of the Oil, Gas and Mining Technical Division, IEM will be held on **12 December 2015 (Saturday)** at **11.00 am**, at the **Tan Sri Prof. Chin Fung Kee Auditorium, 3<sup>rd</sup> Floor, Wisma IEM, Petaling Jaya, Selangor.**

### AGENDA

1. Opening Address by the Chairman of Session 2014/2015.
2. Confirmation of Minutes of the 24<sup>th</sup> Annual General Meeting held on 13 December 2014.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2014/2015.
5. To receive and adopt the Financial Statement for the period ending 30 November 2015.
6. Election of the New Office Bearers for the Session 2015/2016.
7. Address by the Chairman for Session 2015/2016.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

**Ir. Ahmad Rafidi Mohayiddin**  
Chairman  
Oil, Gas and Mining Technical Division

**BEM Approved**  
**CPD/PDP HOURS: 2**  
Ref. No.: IEM15/HQ/386/AGM

### PERSONAL DATA PROTECTION ACT

I have read and understood the IEM's Personal Data Protection Notice published on IEM's website at <http://www.myiem.org.my> and I agree to IEM's use and processing of my personal data as set out in the said notice.

### DONATIONS TO IEM NEW BUILDING (WISMA IEM)

**Members are urged to consider donating generously towards the IEM Building Fund. All contributions deeply appreciated.**

### CPD HOURS CONFIRMATION

Name of Member: .....	Membership No: .....
Signature : .....	Date : .....