



THE INSTITUTION OF ENGINEERS, MALAYSIA

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December 2011

Dear Sir/Madam

MEMBERSHIP RENEWAL NOTICE AND ANNUAL SUBSCRIPTION FOR 2012

We are pleased to attach herewith your membership renewal notice.

1. Please be informed that in accordance with Bylaws Section 4.2 and 4.3, the annual subscription rates for 2012, which will become due from 1st January 2012 are as follows:

FELLOW	:	RM 220.00
MEMBER	:	RM 130.00
GRADUATE , who on the 1 st January 2012		
- have attained the age of 30	:	RM 130.00
- have not attained the age of 30	:	RM 85.00
AFFILIATE	:	RM 130.00
INCORPORATED MEMBER , who on the 1 st January 2012	:	
- have attained the age of 30	:	RM 130.00
- have not attained the age of 30	:	RM 85.00
STUDENT , who on the 1 st January 2012		
- have attained the age of 30	:	RM 130.00
- have attained the age of 24	:	RM 85.00
- have attained the age of 24 and are bona fide students of institutions of higher learning	:	RM 20.00
- have not attained the age of 24	:	RM 20.00
ASSOCIATE MEMBER , who on the 1 st January 2012	:	
- have attained the age of 30	:	RM 130.00
- have not attained the age of 30	:	RM 85.00

2. Transfer of Grades

Members, whose applications for transfer of grades are pending, are advised to remit the subscription for their existing grades. You will be notified of the difference in fee payable when Council approves your application.

3. Mode of Payment

Payments may be made as follows:-

- IEM Head Office Secretariat - By cash or cheque / money order / postal order / bank draft / credit card (Visa/Master)
- Online payment / Internet Banking - Maybank2u / RHBNow / MEPS FPX / Visa or Master via MyIEM portal *(real time payment with online receipt) / CIMB Clicks
- By post - Cheque / money order / postal order / bank draft / credit card (Visa/Master)

Cheque / money order / postal order / bank draft are to be made payable to “**The Institution of Engineers, Malaysia**” and returned together with the attached **Form A**. Kindly write your name and membership number at the back of your cheque / money order.

3.1 IEM Affinity Programme - Direct Access Cardholders

All cardholders are reminded that automatic deduction of your Annual Subscription had been implemented. It is therefore **NOT** necessary for Cardholders **who have signed up for this facility to remit payment**. Kindly contact **Direct Access customer service at 603-6204 7878 / 7979** to enable/disable this facility.

3.2 Overseas Members

Members residing overseas are advised to pay by online payment via MyIEM portal or credit card (**Visa or Mastercard ONLY**). Kindly use the attached **Form A**. Payments by foreign cheques are not advisable unless in the absence of other alternatives; however an extra **RM 50.00** is required for bank commission and handling charges.

4. Change of Address

Kindly fill up the details at the back of the **reply envelope** if you wish to change your mailing address from the existing address as printed on **Form A**. Alternatively, you may update your personal details via MyIEM portal at **www.myiem.org.my** *

* Kindly activate your first time login to use this facility. A tutorial on first time login is provided in form of a video to assist you.

DONATION / CONTRIBUTION

IEM had established the following funds for various purposes:

IEM BENEVOLENT FUND

The objective of the **IEM Benevolent Fund** is to provide relief to persons who are incapacitated by or suffering from hardship, sickness, age, accident or other infirmity (whether bodily or mental) and who are unable to pay for their own care. The persons qualified to receive such relief shall be:-

- i. persons who are for the time being or have at any time been corporate members or non-corporate members of The Institution of Engineers, Malaysia (past or present members), or,
- ii. the wives, husbands, widows, widowers, children or other relatives or dependents of such past or present members,
- iii. any other persons that the Trustees may in their discretion deem fit.

For this purpose, the Board of Management of the IEM Benevolent Fund is appealing for your generous support and had proposed a donation of **RM 50.00** for the year 2011. However, you may wish to donate more or less than the proposed amount.

IEM EDUCATION FUND

The **IEM Education Fund** was set up on 11 May 1979 with the objective of contributing towards the further progress and advancement of all disciplines of the Engineering profession. The IEM Education Fund provides scholarships and educational loans, and also the provision of grants and sponsorships for seminars, conferences, research and other related engineering educational activities.

The Board of Management for the IEM Education Fund is appealing for your generous support and had proposed a donation of **RM 50.00** for 2011. However, you may wish to donate more or less than the proposed amount.

All donations to the IEM Education Fund are tax-exempted.

IEM wish to express our deepest appreciation and gratitude for your generous support and contributions. We also thank you for your prompt action on the renewal of your membership. Should you have any query, please do not hesitate to contact any of our Secretariat staff.

Thank you.



Ir. Prof. Dr Lee Teang Shui
Hon. Secretary