



THE INSTITUTION OF ENGINEERS, MALAYSIA

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To all Members of the Oil, Gas and Mining Technical Division, IEM 26th Annual General Meeting

Notice is hereby given that the **26th Annual General Meeting** of the Oil, Gas and Mining Technical Division, IEM will be held on **17 December 2016 (Saturday)** at **11.00 am**, at the **Tan Sri Prof. Chin Fung Kee Auditorium, 3rd Floor, Wisma IEM, Petaling Jaya, Selangor.**

AGENDA

1. Opening Address by the Chairman of Session 2015/2016.
2. Confirmation of Minutes of the 25th Annual General Meeting held on 12 December 2015.
3. Matters Arising.
4. To receive and adopt the Secretary's Report for the Session 2015/2016.
5. To receive and adopt the Financial Statement for the year ending 31 December 2015
6. Election of the New Office Bearers for the Session 2016/2017.
7. Address by the Chairman for Session 2016/2017.
8. Any Other Business.

Your presence will contribute to the success of this meeting.

Thank you.

Ir. Mohd Azwira Mohd Azmi
Chairman
Oil, Gas and Mining Technical Division

BEM Approved
CPD/PDP Hours : 2
Ref. No. : IEM16/HQ/499/AGM

PERSONAL DATA PROTECTION ACT

I have read and understood the IEM's Personal Data Protection Notice published on IEM's website at <http://www.myiem.org.my> and I agree to IEM's use and processing of my personal data as set out in the said notice.

DONATIONS TO IEM NEW BUILDING (WISMA IEM)

Members are urged to consider donating generously towards the IEM Building Fund. All contributions deeply appreciated.

CPD HOURS CONFIRMATION

Name of Member:	Membership No:
Signature :	Date :